



College of Pharmacy  
*Center of Excellence*

## **PHARMACOTHERAPY PREVIEW PROGRAM ACADEMIC POLICIES**

### **ALL STUDENTS**

#### ***How to Obtain Access to Course Materials, Quizzes and Examinations***

All registered students will use their own current Howard University Student ID Number (with the @ sign) and the password to gain access to the P-Cubed Program Course Materials and discussions will be “pharm2016!” (do not use the “” symbols). Additional information may be sent via email on an as-needed basis.

#### ***Text Books:***

All required textbooks for the P-Cubed Program Course will be available via Access Pharmacy [www.accesspharmacy.com](http://www.accesspharmacy.com). In addition, students will be given links to several helpful videos via [www.youtube.com](http://www.youtube.com).

#### ***Quizzes***

Each week, students will receive a small, short-answer quiz to stimulate further thinking and discussion on key topics. The quizzes will be administered via SurveyMonkey and can be taken at the student’s leisure using the SurveyMonkey links available through Blackboard Collaborate or the link will be e-mailed to students. It is strongly encouraged to complete the quizzes in a timely manner—the questions will be designed to clear up common areas of confusion and the student will benefit greatly from the exercise. In addition, weekly online video tutorials will focus on these quizzes and further clarification of the questions they produce.

#### ***Grade System***

The P-Cubed Program Course is not for credit and attendance is not mandatory however STRONGLY encouraged to assist with your IT coursework in Spring 2017. Quizzes and examinations will be administered for edification purposes, as well as allowing students to gauge their retention of information.

#### ***Contacting the Instructor***

The course instructor will be available online via email at [thedyson@gmail.com](mailto:thedyson@gmail.com) for the duration of the course. The instructor will try to respond to all emails in a timely manner.

***IT Support***

For IT Support Monday-Friday between the hours of 8:00AM-7:00PM EST, please e-mail Mr. Jonathan Murphy [jjmurphy@howard.edu](mailto:jjmurphy@howard.edu). IT Support will respond no later than the next business day. Requests will be handled first come, first serve.

***Pharmacotherapy Preview Program Participation Disclaimer Statement Receipt***

All participating students must complete, sign and return the attached Participation Disclaimer Statement (page 4) via fax 202-238-8538 or e-mail to [celia.williamsfowl@howard.edu](mailto:celia.williamsfowl@howard.edu), by Monday, June 27, 2016.

**ON-LINE ACCESS COURSE INFORMATION*****Orientation***

A brief Orientation regarding this program will be offered online for students to view beginning Friday, June 24, 2016.

***Online Video Tutorials***

Once per week (or more often if necessary), the instructor will provide an online video tutorial to the students. The topics covered in these tutorials will focus on areas that need further clarification as determined by the class participants. In the absence of specific questions, they will focus on the weekly quizzes that are distributed or other areas of significance. The online tutorials will be available through the lecture capture software, Blackboard Collaborate. Students may need to install specific plug-ins and download the Blackboard Collaborate software to their computer in order to successfully view the sessions. The sessions will be recorded, and uploaded to Blackboard Collaborate. The students will be able to view them at their leisure using the P3 Course Portal available on the main page of the College's website [www.pharmacy.howard.edu](http://www.pharmacy.howard.edu).

*Please see the P-Cubed Program Schedule for the times and material being covered in each lecture.*



College of Pharmacy  
Center of Excellence  
Advanced Pharmacotherapy Preview Program

**PARTICIPATION AND ACADEMIC POLICIES DISCLAIMER STATEMENT RECEIPT**

PARTICIPATION AND ACADEMIC POLICIES DISCLAIMER STATEMENT

*I acknowledge my registration to the Pharmacotherapy Preview (P-Cubed) Program sponsored by the Center of Excellence Program in the College of Pharmacy at Howard University. In order to participate in the Pharmacotherapy Preview Program scheduled Monday, June 27 thru Friday, August 19, 2016, I agree to the following:*

- *I fully plan to matriculate to the College of Pharmacy at Howard University on Monday, August 22, 2016; if this decision should change, I will immediately notify the Office of Student Affairs.*
- *I have fully read the P-Cubed Program Academic Policies.*
- *I will not share my login/username and passwords.*
- *I understand that all materials (audio, video, lectures, documents, quizzes, examinations, handouts, etc.) are non-public information and are strictly confidential and its redistribution is prohibited.*
- *I am aware that this program is voluntary.*

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**PHARMACOTHERAPY PREVIEW PROGRAM PARTICIPATION AND ACADEMIC POLICIES DISCLAIMER STATEMENT RECEIPT**

By signing the Pharmacotherapy Preview Program Participation and Academic Policies Disclaimer, students are acknowledging that they have received and read the *Participation Disclaimer Statement* and *P-Cubed Program Academic Policies* and accept responsibility to become thoroughly familiar with the information found therein. Receipts must be signed and returned to via fax 202-238-8538 or e-mail to [celia.williamsfowl@howard.edu](mailto:celia.williamsfowl@howard.edu), by Monday, June 27, 2016. Copies of the signed receipts will be kept in an individual's file.

*I, the undersigned, acknowledge that I have received a copy of the Participation and Academic Policies Disclaimer Statement. Furthermore I understand its meaning, implication and how it impacts on my educational plans.*

**Name** \_\_\_\_\_ **ID #** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**PLEASE NOTE:**

Failure to read, understand and interpret this disclaimer does not excuse students from the professional and academic risks described herein. Furthermore, personal factors, illness, or contradictory advice from any source are not acceptable grounds for seeking exemption from these rules and procedures.